



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF CATBALOGAN CITY

Office of the Schools Division Superintendent

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Division of Catbalogan City in the CSC website:


ARIES C. COMEQUE
HRMO II

Date:

December 4, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Education Program Supervisor	OSEC-DECSB-EPSVR-540029-2014	SG-22	Php66,867	Masters degree in education or other relevant Masters degree with specific area of specialization	8 hours of relevant training	2 years experience as Principal or 2 years as Head Teacher or 2 years as Master Teacher	PBET/Teacher RA 1080.		Division of Catbalogan City
2	Master Teacher II (Elementary)	OSEC-DECSB-MTCHR2-540588-1998, OSEC-DECSB-MTCHR2-540708-1998	SG-19	Php46,791	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	Four (4) hours of relevant training	One (1) year as MT I, or four (4) years as Teacher III	PBET/Teacher RA 1080.		Division of Catbalogan City
3	Master Teacher I (Secondary)	OSEC-DECSB-MTCHR1-542863-1998	SG-18	Php42,159	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None Required	Three (3) years relevant experience	PBET/Teacher RA 1080.		Division of Catbalogan City
4	Master Teacher I (Elementary)	OSEC-DECSB-MTCHR1-543220-1998, OSEC-DECSB-MTCHR1-543500-1998	SG-18	Php42,159	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) years relevant experience	PBET/Teacher RA 1080.		Division of Catbalogan City
5	Head Teacher III (Elementary)	OSEC-DECSB-HTEACH3-540910-1998	SG-16	Php35,106	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	Head Teacher for 2 years; or Teacher-In-Charge for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City

6	Teacher III (Secondary)	OSEC-DECSB-TCH3-540937-2016, OSEC-DECSB-TCH3-540508-2015, OSEC-DECSB-TCH3-546212-1998, OSEC-DECSB-TCH3-545813-1998, OSEC-DECSB-TCH3-540424-2014, OSEC-DECSB-TCH3-540139-2004, OSEC-DECSB-TCH3-546391-1998	SG-13	Php26,754	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	Two (2) years relevant experience	PBET/Teacher RA 1080.		Division of Catbalogan City
7	Teacher III (Elementary)	OSEC-DECSB-TCH3-544835-1998, OSEC-DECSB-TCH3-540812-2013, OSEC-DECSB-TCH3-544897-1998, OSEC-DECSB-TCH3-540385-2015, OSEC-DECSB-TCH3-540968-2016, OSEC-DECSB-TCH3-540500-2015, OSEC-DECSB-TCH3-540425-2009, OSEC-DECSB-TCH3-540957-2016, OSEC-DECSB-TCH3-540216-2011, OSEC-DECSB-TCH3-540954-2016, OSEC-DECSB-TCH3-545735-1998, OSEC-DECSB-TCH3-544972-1998, OSEC-DECSB-TCH3-540030-2012	SG-13	Php26,754	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None Required	Two (2) years relevant experience	PBET/Teacher RA 1080.		Division of Catbalogan City
8	Teacher II (Elementary)	OSEC-DECSB-TCH2-540088-2012	SG-12	Php24,495	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	One (1) year of relevant experience	PBET/Teacher RA 1080.		Division of Catbalogan City
9	Teacher I (Elementary)	OSEC-DECSB-TCH1-543224-2015	SG-11	Php22,316	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET/Teacher RA 1080.		Division of Catbalogan City
10	Project Development Officer I	OSEC-DECSB-PDO1-540029-2016	SG-11	Php22,316	Bachelor's degree relevant to the job	four (4) hours of relevant trainings	One (1) year relevant experience	PBET/Teacher RA 1080.		Division of Catbalogan City
11	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540046-2018	SG-09	Php18,784	Completion of two-years studies in college	four (4) hours of relevant trainings	One (1) year relevant experience	Career Service (Subprofessional) First Level Eligibility.		Division of Catbalogan City
12	Administrative Assistant III (Secretary II)	OSEC-DECSB-ADAS3-540045-2018	SG-09	Php18,784	Completion of two-years studies in college	four (4) hours of relevant trainings	One (1) year relevant experience	Career Service (Subprofessional) First Level Eligibility		Division of Catbalogan City
13	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2-540024-2018, OSEC-DECSB-ADAS2-540321-2017	SG-8	Php17,505	Completion of two years studies in college	four (4) hours of relevant trainings	one (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility.		Division of Catbalogan City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 14, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARIES C. COMEQUE

 HRMO II

 DepEd, Division of Catbalogan City

depedcatbaloganacitydivision15@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.