

Republic of the Philippines
DEPARTMENT OF EDUCATION
Division of Catbalogan City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Division of Catbalogan City in the CSC website:


ARIES C. COMEQUE
HRMO II

November 27, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Compete ncy (if applicab le)	
1	Medical Officer III	OSEC-DECSB-MDOF3-540004-2018	SG-21	Php52,554	Doctor of Medicine	None Required	None Required	RA 1080		Catbalogan City
2	Dentist II	OSEC-DECSB-DENT2-540024-2014	SG-17	Php34,781	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080 (Dentist)		Catbalogan City
3	Education Program Specialist II	OSEC-DECSB-EPS2-540020-2014	SG-16	Php31,765	Bachelor's degree in Education or its equivalent	4 hours of relevant training	Two (2) years experience in education, research, development, implementation or other relevant experience	RA 1080 Career Service (Professional) Appropriate Eligibility for Second Level Position		Catbalogan City
4	Librarian II	OSEC-DECSB-LIB2-540008-2014	SG-15	Php29,010	Bachelor's degree in Library Science or Information Science or Bachelor of Science in Education/Arts Major in Library Science	4 hours of relevant training	1 year of relevant experience	RA 1080		Catbalogan City
5	Nurse II	OSEC-DECSB-NURS2-540002-2014, OSEC- DECSB-NURS2-540006-2018, OSEC- DECSB-NURS2-540007-2018, OSEC- DECSB-NURS2-540008-2018	SG-15	Php29,010	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080		Catbalogan City

6	Librarian II	OSEC-DECSB-LIB2-540008-2014	SG-15	Php29,010	Bachelor's degree in Library Science or Information Science or Bachelor of Science in Education/Arts Major in Library Science	4 hours of relevant training	1 year of relevant experience	RA 1080		Catbalogan City
7	Special Science Teacher I (Senior High School)	OSEC-DECSB-SPST1-540014-2018, OSEC-DECSB-SPST1-540015-2018, OSEC-DECSB-SPST1-540016-2018, OSEC-DECSB-SPST1-540017-2018, OSEC-DECSB-SPST1-540018-2018, OSEC-DECSB-SPST1-540001-2016	SG-13	Php24,224	Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None Required	None Required	RA 1080 (Teacher) Secondary; If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring.		Catbalogan City
8	Administrative Officer II	OSEC-DECSB-ADOF2-540076-2016	SG-11	Php20,179	Bachelor's degree	None Required	None Required	Career Service (Professional) Second Level Eligibilit		Catbalogan City
9	Administrative Assist. II (Accounting Clerk III)	OSEC-DECSB-ADAS2-540082-2014	SG-8	Php16,282	Completion of two years studies in college	four (4) hours of relevant trainings	one (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility.		Catbalogan City
10	Administrative Assistant II (Administrative Assistant)	OSEC-DECSB-ADAS2-540312-2016, OSEC-DECSB-ADAS2-540317-2016, OSEC-DECSB-ADAS2-540320-2016	SG-8	Php16,282	Completion of two years studies in college	four (4) hours of relevant trainings	one (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility.		Catbalogan City
11	Administrative Aide VI (Clerk III)	OSEC-DECSB-ADA6-540035-2014, OSEC-DECSB-ADA6-540039-2014	SG-6	Php14,340	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility.		Catbalogan City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARIES C. COMEQUE
HRMO II
DepEd, Division of Catbalogan City
depedcatbalogancitydivision15@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.