

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


ARIES C. COMEQUE
HRMO

Date: March 7, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Public Schools District Supervisor	OSEC-DECSB-PSDS-540029-2014	22	71511	Master's Degree in Education or other relevant Master's Degree	Sixteen (16) hours of relevant training	Five (5) years cumulative experience in instructional supervision and school management	PBET/Teacher RA 1080		Division of Catbalogan City
2	School Principal II (Elementary)	OSEC-DECSB-SP2-540137-2011	20	57347	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units plus 6 units of Management	40 hours of relevant training	1 year as Principal	PBET/Teacher RA 1080.		Division of Catbalogan City
3	School Principal II (Elementary)	OSEC-DECSB-SP2-540165-2011	20	57347	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units plus 6 units of Management	40 hours of relevant training	1 year as Principal	PBET/Teacher RA 1080.		Division of Catbalogan City
4	Assistant Principal II (Senior High School)	OSEC-DECSB-ASP2-540075-2016	19	51357	Bachelor's degree in Education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with at least 18 units in professional education	Eight (8) hours of relevant training	Two (2) years of relevant experience	PBET/Teacher RA 1080		Division of Catbalogan City
5	Assistant Principal II (Senior High School)	OSEC-DECSB-ASP2-540076-2016	19	51357	Bachelor's degree in Education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with at least 18 units in professional education	Eight (8) hours of relevant training	Two (2) years of relevant experience	PBET/Teacher RA 1080		Division of Catbalogan City
6	Assistant Principal II (Senior High School)	OSEC-DECSB-ASP2-540077-2016	19	51357	Bachelor's degree in Education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with at least 18 units in professional education	Eight (8) hours of relevant training	Two (2) years of relevant experience	PBET/Teacher RA 1080		Division of Catbalogan City

7	School Principal I	OSEC-DECSB-SP1-540020-2014	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
8	School Principal I	OSEC-DECSB-SP1-540219-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
9	School Principal I	OSEC-DECSB-SP1-540221-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
10	School Principal I	OSEC-DECSB-SP1-540225-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
11	School Principal I	OSEC-DECSB-SP1-540226-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
12	School Principal I	OSEC-DECSB-SP1-540237-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
13	School Principal I	OSEC-DECSB-SP1-540245-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City

14	School Principal I	OSEC-DECSB-SP1-540250-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
15	School Principal I	OSEC-DECSB-SP1-540251-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
16	School Principal I	OSEC-DECSB-SP1-540284-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
17	School Principal I	OSEC-DECSB-SP1-540288-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
18	School Principal I	OSEC-DECSB-SP1-540299-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
19	School Principal I	OSEC-DECSB-SP1-540345-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
20	School Principal I	OSEC-DECSB-SP1-540376-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City

21	School Principal I	OSEC-DECSB-SP1-540378-2010	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
22	School Principal I	OSEC-DECSB-SP1-540021-2014	19	51357	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge (TIC) for 2 years; or Master Teacher for 2 years; or Teacher for 5 years	PBET/Teacher RA 1080.		Division of Catbalogan City
23	Master Teacher II	OSEC-DECSB-MTCHR2-540025-2002	19	51357	Bachelor of Secondary Education (BSEd) or bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	Four (4) hours of relevant training	One (1) year as MT I, or four (4) years as Teacher III	PBET/ TEACHER/ RA-1080		Division of Catbalogan City
24	Master Teacher II	OSEC-DECSB-MTCHR2-540575-1998	19	51357	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent.	Four (4) hours of relevant training	One (1) year as MT I, or four (4) years as Teacher III	PBET/ TEACHER/ RA-1080		Division of Catbalogan City
25	Nurse II	OSEC-DECSB-NURS2-540085-2021	16	39672	Bachelor of Science in Nursing	4 hours of relevant training	One (1) year of relevant experience	RA 1080. (RN)		Division of Catbalogan City
26	Accountant I	OSEC-DECSB-A1-540018-1998	12	29165	Bachelor's degree in Commerce/Business Administration major in Accounting	None Required	None Required	RA 1080 (CPA)		Samar National School
27	Administrative Assistant III (Secretary II)	OSEC-DECSB-ADAS3-540043-2018	9	21211	Completion of two-years studies in college	four (4) hours of relevant trainings	One (1) year relevant experience	Career Service (Subprofessional) First Level Eligibility		Division of Catbalogan City
28	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2-540324-2017	8	19744	Completion of two years studies in college	four (4) hours of relevant trainings	one (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility)		Division of Catbalogan City
29	Administrative Assistant II (Administrative Assistant)	OSEC-DECSB-ADAS2-540320-2016	8	19744	Completion of two-years studies in college	four (4) hours of relevant trainings	One (1) year relevant experience	Career Service (Subprofessional) First Level Eligibility		Division of Catbalogan City
30	Administrative Assistant II (Administrative Assistant)	OSEC-DECSB-ADAS2-540025-2018	8	19744	Completion of two-years studies in college	four (4) hours of relevant trainings	One (1) year relevant experience	Career Service (Subprofessional) First Level Eligibility		Samar National School

31	Administrative Assistant II (Administrative Assistant)	OSEC-DECSB-ADAS2- 540314-2016	8	19744	Completion of two-years studies in college	four (4) hours of relevant trainings	One (1) year relevant experience	Career Service (Subprofessional) First Level Eligibility		Division of Catbalogan City
32	Administrative Aide VI (Clerk III)	OSEC-DECSB-ADA6- 540035-2014	6	17553	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility.		Division of Catbalogan City
33	Administrative Aide IV (Clerk II)	OSEC-DECSB-ADA4- 540005-2012	4	15586	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility.		Division of Catbalogan City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 17, 2023**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARIES C. COMEQUE

HRMO II

DepEd, Division of Catbalogan City

depedcatbalogancitydivision15@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.