

Republic of the Philippines
DepEd, Schools Division of CALBAYOG CITY
Request for Publication of Vacant Positions

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Schools Division of Calbayog City in the CSC website:

GRACE S. PAGUNSAN

HRMO

Date: 9/28/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Master Teacher I	OSEC-DECSB- MTC/R1-540026- 2008	18	43,681.00	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in education with appropriate major; and 18 units for a Master's Degree in Education or its equivalent	None Required	Three (3) years relevant experience	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication; Written Communication; Computer/ICT Skills	Schools Division of Calbayog City - RLMSF
2	Teacher III	OSEC-DECSB-- TCH3-540008-2016	13	28,276.00	Bachelors Degree in Secondary Education (BSE) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication; Written Communication; Computer/ICT Skills	Schools Division of Calbayog City - Secondary
3	Teacher III	OSEC-DECSB-TCH3 541602-2020	13	28,276.00	Bachelors Degree in Secondary Education (BSE) or Bachelors Degree plus 18 prof. units in Education	none required	At least 2 years relevant experience	PBET/ TEACHER/ RA-1080	Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication; Written Communication; Computer/ICT Skills	Schools Division of Calbayog City - Secondary

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4	Teacher II	OSEC-DECSB-TCH2-540125-2017	12	26,052.00	<p>ACADEMIC TRACK AND CORE SUBJECTS Bachelor's degree majoring in the relevant strand/subject, or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject</p> <p>ARTS & DESIGN TRACK Bachelor's degree majoring in field(s) under the Track, or any Bachelor's degree plus 15 units of specialization in the relevant subject/Bachelor's degree majoring in field(s) under the Track, or any Bachelor's degree plus 15 units of specialization in the relevant subject</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK Bachelor's degree holder, or graduate of technical-vocational course(s) in the area of specialization</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS None required</p> <p>ARTS & DESIGN TRACK 4 hours of training relevant to the courses in the Track</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK At least NC II + TMC</p> <p>— *Appropriate to the specialization</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS None required</p> <p>ARTS & DESIGN TRACK 1 year relevant</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK None</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS Regular applicants for a permanent position: RA 10860 (Teacher); if not, they must pass the LET within five (5) years of hiring</p> <p>ARTS & DESIGN TRACK Regular applicants for a contractual position: None required</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK Regular applicants for a permanent position: RA 10860 (Teacher); if not, they must pass the LET within five (5) years of hiring</p>	<p>Self-management, Professionalism and Ethics, Result Focus, Teamwork, Service Orientation, Innovation, Oral Communication</p> <p>Written Communication Skills</p>	Schools Division of Calbayog City - Senior High School
5	Teacher II	OSEC-DECSB-TCH2-540089-2017	12	26,052.00	<p>ACADEMIC TRACK AND CORE SUBJECTS Bachelor's degree majoring in the relevant strand/subject, or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject</p> <p>ARTS & DESIGN TRACK Bachelor's degree majoring in field(s) under the Track, or any Bachelor's degree plus 15 units of specialization in the relevant subject/Bachelor's degree majoring in field(s) under the Track, or any Bachelor's degree plus 15 units of specialization in the relevant subject</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK Bachelor's degree holder, or graduate of technical-vocational course(s) in the area of specialization</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS None required</p> <p>ARTS & DESIGN TRACK 4 hours of training relevant to the courses in the Track</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK At least NC II + TMC</p> <p>— *Appropriate to the specialization</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS None required</p> <p>ARTS & DESIGN TRACK 1 year relevant</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK None</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS Regular applicants for a permanent position: RA 10860 (Teacher); if not, they must pass the LET within five (5) years of hiring</p> <p>ARTS & DESIGN TRACK Regular applicants for a contractual position: None required</p> <p>TECHNICAL-VOCATIONAL LEVELHOOD (TVL) TRACK Regular applicants for a permanent position: RA 10860 (Teacher); if not, they must pass the LET within five (5) years of hiring</p>	<p>Self-management, Professionalism and Ethics, Result Focus, Teamwork, Service Orientation, Innovation, Oral Communication</p> <p>Written Communication Skills</p>	Schools Division of Calbayog City - Senior High School

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6	Teacher II	OSEC-DECSB-TCH2 540045-2013	12	26,052.00	Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	PBET/ TEACHER/ RA-1080	Schools Division of Calbayog City - Elementary
7	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2-540012-2014	8	18,251.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1's level eligibility	Schools Division of Calbayog City - Secondary
8	Administrative Assistant II (Disbursing Officer II)	OSEC-DECSB-ADAS2-540141-2017	8	18,251.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1's level eligibility	Schools Division of Calbayog City - Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 9, 2021.

All qualified applicants including Persons with Disability (PWD), Indigenous People (IP) and Sexual Orientation and Gender Identity (SOGI) are encouraged to apply. PWD may request in advance for assistance needed during the hiring process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating for the last three years (if applicable);
3. Omnibus Certification of Authenticity;
4. Photocopy of certificate of eligibility/rating/license & trainings attended; Certificates of Awards/Recognition received;
5. Certificate of Employment with period and Actual Duties & Function; and
6. Photocopy of Transcript of Records and other applicable documents for ranking.
7. Other requirements specified in DepEd Order No. 7, s. 2015 & DepEd Order No. 3, s. 2016

QUALIFIED APPLICANTS are advised to hand in their application (hard copies) through the records section to:

THELMA CABADSAN-QUITALLIG Ph.D., CESO V

Schools Division Superintendent

c/o **GRACE S. PAGUNSAN**

Administrative Officer-IV

Brgy. Hamorawon, Calbayog City

depedcalbayordivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.