

Republic of the Philippines  
DepEd, Schools Division of CALBAYOG CITY  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd, Schools Division of Calbayog City in the CSC website:

**GRACE S. PAGUNSAN**

HRMO

Date: 7/22/2022

| No. | Position Title<br>(Parenthetical Title, if applicable) | Plantilla Item No.           | Salary/<br>Job/<br>Pay<br>Grade | Monthly<br>Salary | Qualification Standards  |                              |  |  | Competency<br>(if applicable)   | Place of<br>Assignment                         |
|-----|--|------------------------------|---------------------------------|-------------------|--|------------------------------|--|--|---|--|
|     |  |                              |                                 |                   | Education  | Training                     | Experience   | Eligibility  |   |  |
| 1   | Senior Education Program Specialist                    | OSEC-DECSB-SREPS-540031-2014 | 19                              | 49,835.00         | Bachelor's Degree in Education or its equivalent and completion of academic requirements for Master's degree relevant to the job | 8 hours of relevant training | 2 years experience in education research, development, implementation or other relevant experience | PBET/LET/TEACH ER/CS-Appropriate Eligibility for Second Level Position | Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication<br>: Written Communication ; Computer/ICT Skills | Schools Division of Calbayog City - Elementary |
| 2   | Teacher II   | OSEC-DECSB-TCH2 544613-1998  | 12                              | 27,608.00         | Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education                                  | none required                | At least 1 year relevant experience  | PBET/ TEACHER/ RA-1080   |   | Schools Division of Calbayog City - Elementary |
| 3   | Teacher II   | OSEC-DECSB-TCH2 544708-1998  | 12                              | 27,608.00         | Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education                                  | none required                | At least 1 year relevant experience  | PBET/ TEACHER/ RA-1080   |   | Schools Division of Calbayog City - Elementary |
| 4   | Teacher I  | OSEC-DECSB-TCH1-540454-2014  | 11                              | 25,439.00         | Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education                                  | none required                | none required  | PBET/ TEACHER/ RA-1080   |   | Schools Division of Calbayog City - Elementary |
| 5   | Teacher I  | OSEC-DECSB-TCH1-540816-2015  | 11                              | 25,439.00         | Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education                                  | none required                | none required  | PBET/ TEACHER/ RA-1080   |   | Schools Division of Calbayog City - Elementary |
| 6   | Teacher I  | OSEC-DECSB-TCH1-540846-2015  | 11                              | 25,439.00         | Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education                                  | none required                | none required  | PBET/ TEACHER/ RA-1080   |   | Schools Division of Calbayog City - Elementary |
| 7   | Teacher I  | OSEC-DECSB-TCH1-557320-1998  | 11                              | 25,439.00         | Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education                                  | none required                | none required  | PBET/ TEACHER/ RA-1080   |   | Schools Division of Calbayog City - Elementary |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 1, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);

2. Performance rating for the last three years (if applicable);
3. Omnibus Certification of Authenticity;
4. Photocopy of certificate of eligibility/rating/license & trainings attended; Certificates of Awards/Recognition received;
5. Certificate of Employment with period and Actual Duties & Function; and
6. Photocopy of Transcript of Records and other applicable documents for ranking.
7. Other requirements specified in DepEd Order No. 7, s. 2015 & DepEd Order No. 3, s. 2016
8. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in their application (hard copies) through the records section to:

**THELMA CABADSAN-QUITALIG PHD, CESO V**

Schools Division Superintendent

**c/o GRACE S. PAGUNSAN**

Administrative Officer IV

Brgy. Hamorawon, Calbayog City

[depedcalbayogdivision@yahoo.com](mailto:depedcalbayogdivision@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.