


Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Borongan City Division in the CSC website:


DR. GORGONIO B. DIAZ JR., CESO VI
Schools Division Superintendent

Date: August 24, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	5 ADMINISTRATIVE AIDE I (PLANTILLA CASUAL)		1	10,510.00	Able to Read and Write	None required	None required	None required		ESNCHS
2	Teacher I	OSEC-DECSB- TCH1-540245- 2009:560693- 1998:542782- 2012:542784- 2012:560666- 1998:560699- 1998:560670- 1998:560696-1998	11	20,179.00	BSED or Bachelor's degree plus 18 Professional units in Education	training not required	Experience not required	PBET/LET Teacher		ESNCHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 3, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. GORGONIO B. DIAZ JR., CESO VI
Schools Division Superintendent
San Fernando St., Borongan City
borongancitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.