

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

CONIE ANN A. CHUA  
HRMO

Date: JUNE 9, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Administrative Officer IV (Records Officer II)	OSEC-DECSB-ADOF4-540004-2022	15	35,097.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional/Second Level Eligibility)	Office of the Schools Division	
2	Administrative Officer IV (Supply Officer II)	OSEC-DECSB-ADOF4-540005-2022	15	35,097.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional/Second Level Eligibility)	Office of the Schools Division	
3	Education Program Supervisor	OSEC-DECSB-EPsvr-540002-2022	22	69,963.00	Masters degree in education or other relevant degree/Masters degree with specific area of specialization	8 hours of relevant training	at least 2 years experience as Principal or Head Teacher or Master Teacher	RA 1080	School Governance and Operations Division	

4	Special Science Teacher I	OSEC- DECSB- SPST1- 540011-2022	13	29,798.00	Bachelor's degree in specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None required	None required	RA1080(Teacher) Secondary; if not RA 1080 eligible, applicant must pass the LET within 5 years after the dates of first hiring.	Senior High School
5	Special Science Teacher I	OSEC- DECSB- SPST1- 540012-2022	13	29,798.00	Bachelor's degree in specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None required	None required	RA1080(Teacher) Secondary; if not RA 1080 eligible, applicant must pass the LET within 5 years after the dates of first hiring.	Senior High School

6	Teacher I	OSEC- DECSB- TCH1- 540004-2022	11	25,439.00	Bachelor of Elementary Education (BEEEd) or bachelor's degree plus 18 professional units in Education	None required	None required	None required	RA 1080	Elementary Education
7	Teacher I	OSEC- DECSB- TCH1- 540005-2022	11	25,439.00	Bachelor of Elementary Education (BEEEd) or bachelor's degree plus 18 professional units in Education	None required	None required	None required	RA 1080	Elementary Education
8	Teacher I	OSEC- DECSB- TCH1- 540060-2022	11	25,439.00	Bachelor's of Secondary Education (BSEEd) or bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	None required	RA 1080	Lalawigan National High School

The DepEd Borongan City Division encourages all interested and qualified applicants including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 19, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating for the last three (3) rating periods (if applicable);
3. Authenticated copy of Certificate of Eligibility/rating/licence.
4. Authenticated copy of Transcript of Records
5. Copy of Service Record/Certificate of Employment/Special Order of Assignment.
6. Copy of Certificate of relevant trainings (if applicable)
7. Proof of Outstanding accomplishment (if applicable)

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**CONIE ANN A. CHUA**

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Administrative Officer IV(HRMO II)

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San Fernando St. Brgy. G., Borongan City

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[depedborongacity.hrmo@gmail.com](mailto:depedborongacity.hrmo@gmail.com)

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**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**