

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
**LERMAFLOR G. NAPOLES**  
Administrative Officer IV

Date: **June 8, 2023**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Teacher III (Secondary Grades)	OSEC-DECSB-TCH3-540869-2018	13	₱31,320.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Secondary
2	Teacher III (Secondary Grades)	OSEC-DECSB-TCH3-540459-2014	13	₱31,320.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Secondary
3	Teacher II (Secondary Grades)	OSEC-DECSB-TCH2-540161-2020	12	₱29,165.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080, as amended (Teacher)	N/A	Secondary
4	Teacher I (Secondary Grades)	OSEC-DECSB-TCH1-540698-2015	11	₱27,000.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Secondary
5	Head Teacher I (Secondary Grades)	OSEC-DECSB-HTEACH1-540058-2016	14	₱33,843.00	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	TIC for 1 year, or Teacher for 3 years	RA 1080, as amended (Teacher)	N/A	Secondary
6	Head Teacher I (Elementary Grades)	OSEC-DECSB-HTEACH1-540035-2009	14	₱33,843.00	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units	24 hours of relevant training	TIC for 1 year, or Teacher for 3 years	RA 1080, as amended (Teacher)	N/A	Elementary
7	School Principal II (Elementary Grades)	OSEC-DECSB-SP2-540201-2010	20	₱57,347.00	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 yr. as Principal	RA 1080, as amended (Teacher)	N/A	Elementary

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8	School Principal I (Elementary Grades)	OSEC-DECSB-SP1-540948-2010	19	₱51,357.00	Bachelor's degree in Elementary Education; or Bachelor's degree w/ 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year, or Teacher in Charge (TIC) for 2 years; or Master Teacher (MT) for 2 years; or Teacher for 5 years	RA 1080, as amended (Teacher)	N/A	Elementary
9	Special Education Teacher II (Elementary Grades)	OSEC-DECSB-SPET2-540261-2020	15	₱36,619.00	Bachelor's degree in Elementary Education (BEEEd) or its equivalent	4 hours of relevant training	1 year relevant experience	RA 1080, as amended (Teacher)	N/A	Elementary
10	Special Education Teacher I (Elementary Grades)	OSEC-DECSB-SPET1-540001-2002	14	₱33,843.00	Bachelor's degree in Elementary Education (BEEEd) or its equivalent	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Elementary
11	Special Education Teacher I (Elementary Grades)	OSEC-DECSB-SPET1-540024-2011	13	₱33,843.00	Bachelor's degree in Elementary Education (BEEEd) or its equivalent	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Elementary
12	Teacher III (Elementary Grades)	OSEC-DECSB-TCH3-541204-2011	13	₱31,320.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Elementary
13	Teacher III (Elementary Grades)	OSEC-DECSB-TCH3-543230-1998	13	₱31,320.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Elementary
14	Teacher III (Elementary Grades)	OSEC-DECSB-TCH3-541764-2019	13	₱31,320.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Elementary

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15	Teacher II (Elementary Grades)	OSEC-DECSB-TCH2-545681-1998	12	₱29,165.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080, as amended (Teacher)	N/A	Elementary
16	Teacher II (Elementary Grades)	OSEC-DECSB-TCH2-540185-2020	12	₱29,165.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080, as amended (Teacher)	N/A	Elementary
17	Teacher II (Elementary Grades)	OSEC-DECSB-TCH2-540175-2020	12	₱29,165.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience	RA 1080, as amended (Teacher)	N/A	Elementary
18	Teacher I (Elementary Grades)	OSEC-DECSB-TCH1-559649-1998	11	₱27,000.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Elementary
19	Teacher I (Elementary Grades)	OSEC-DECSB-TCH1-543697-2015	11	₱27,000.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Elementary
20	Teacher I (Elementary Grades)	OSEC-DECSB-TCH1-558665-1998	11	₱27,000.00	Bachelor of Elementary Education (BEEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Elementary
21	Administrative Assistant III (Computer Operator II)	OSEC-DECSB-ADAS3-540002-2018	9	₱21,211.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service professional/ First Level Eligibility / Data Encoder Eligibility	N/A	OSDS

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22	Administrative Assistant II (Administrative Assistant)	OSEC-DECSB-ADAS2-540190-2016	8	₱19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility	N/A	Senior High School
23	Administrative Aide III (Clerk I)	OSEC-DECSB-ADA3-540073-2004	3	₱14,678.00	Completion of two years studies in college	None Required	None Required	Career Service (Sub-professional)/ First Level Eligibility	N/A	Secondary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 19, 2023**.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) (1 copy)
- Approved Performance Rating in the last three (3) rating periods.
- Authenticated copy of PRC License/CSC Eligibility (1 copy)
- Authenticated copy of Transcript of Records/Certification of Academic Requirements (CAR) issued by the President/School Head/Registrar of the concerned school (1 copy)
- Updated Service Records, if any (1 copy)
- Copy of previously approved appointment, if any (1 copy)
- Authenticated copy of the Certificates of Completion, Trainings, Participation, etc. with supporting documents for outstanding awards and Resource Speakership (1 copy of each certificate)
- Authenticated copy of the Certificates of Completion, Trainings, Participation, etc. (Three or more training activities participated in school, district, division or region and one (1) national or international training activity participated for at least three (3) days each not credited during the last promotion or within 5 years, whichever is later (1 copy of each certificate)
- Authorship of books articles (published in a journal/newspaper/magazine of wide circulation), research (properly documented and implemented in schools, district, division, region, national), innovations (innovative work plan properly documented, approved by immediate chief and attested by authorized national/regional/division/school official (attach 1 copy each of the published book/article/copy of research/innovation which bears the name of the authors), etc.
- Designation Orders, and other documents that have bearing in the evaluation.
- This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).
- INTERESTED APPLICANTS MUST REGISTER TO [https://bit.ly/NT\\_TR\\_InfoPage](https://bit.ly/NT_TR_InfoPage)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**LAMI H. CERVANTES, CESO VI**  
Schools Division Superintendent  
DepEd Biliran, Larrazabal, Naval, Biliran  
[bliran@deped.gov.ph](mailto:bliran@deped.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.