Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines **DEPARTMENT OF EDUCATION** Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

JULIUS CESAR L. DE LA CERNA
HRMO

Date:

December 14, 2023

	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary	Monthly Salary	Qualification Standards					
No.			/ Job/ Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Head Teacher I	OSEC-DECSB-HTEACH1-540005-2021	14	33843	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	TIC for 1 year; or Teacher for 3 years	RA 1080 (Teacher)		Baybay City Division
2	Head Teacher I	OSEC-DECSB-HTEACH1-540055-2022	14	33843	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	TIC for 1 year; or Teacher for 3 years	RA 1080 (Teacher)		Baybay City Division
3	Head Teacher I	OSEC-DECSB-HTEACH1-540040-2020	14	33843	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	TIC for 1 year; or Teacher for 3 years	RA 1080 (Teacher)		Baybay City Division
4	Head Teacher I	OSEC-DECSB-HTEACH1-540008-2021	14	33843	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	TIC for 1 year; or Teacher for 3 years	RA 1080 (Teacher)		Baybay City Division
5	Head Teacher I	OSEC-DECSB-HTEACH1-540041-2020	14	33843	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	TIC for 1 year; or Teacher for 3 years	RA 1080 (Teacher)		Baybay City Division
6	Head Teacher II	OSEC-DECSB-HTEACH2-540201-1998	15	36619	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	Head Teacher (HT) for 1 year; or TIC for 1 year; or Teacher for 4 years	RA 1080 (Teacher)		Baybay City Division
7	Head Teacher II	OSEC-DECSB-HTEACH2-541480-2022	15	36619	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	Head Teacher (HT) for 1 year; or TIC for 1 year; or Teacher for 4 years	RA 1080 (Teacher)		Baybay City Division
8	Head Teacher II	OSEC-DECSB-HTEACH2-541481-2022	15	36619	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	Head Teacher (HT) for 1 year; or TIC for 1 year; or Teacher for 4 years	RA 1080 (Teacher)		Baybay City Division
9	Master Teacher II	OSEC-DECSB-MTCHR2-540027-2017	19	51357	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	RA 1080 (Teacher)		Baybay City Division
10	Master Teacher II	OSEC-DECSB-MTCHR2-540093-2016	19	51357	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	RA 1080 (Teacher)		Baybay City Division
11	Teacher III	OSEC-DECSB-TCH3-541560-2014	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)		Baybay City Division
12	Teacher III	OSEC-DECSB-TCH3-543877-1998	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)		Baybay City Division
13	Teacher III	OSEC-DECSB-TCH3-540877-2018	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)		Baybay City Division
14	Teacher III	OSEC-DECSB-TCH3-540149-2019	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)		Baybay City Division
15	Teacher III	OSEC-DECSB-TCH3-543811-1998	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)		Baybay City Division
16	Teacher III	OSEC-DECSB-TCH3-541073-2013	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)		Baybay City Division

17	Teacher III	OSEC-DECSB-TCH3-540929-2011	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)	Baybay City Division
18	Teacher III	OSEC-DECSB-TCH3-540173-2003	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)	Baybay City Division
19	Teacher III	OSEC-DECSB-TCH3-540533-2020	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)	Baybay City Division
20	Teacher III	OSEC-DECSB-TCH3-541207-2015	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)	Baybay City Division
21	Teacher III	OSEC-DECSB-TCH3-541197-2015	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)	Baybay City Division
22	Teacher III	OSEC-DECSB-TCH3-540278-2015	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)	Baybay City Division
23	Teacher III	OSEC-DECSB-TCH3-540147-2019	13	31320	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in education	None required	2 years relevant experience	RA 1080 (Teacher)	Baybay City Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 24, 2023.

- 1. Letter of Intent:
- 2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 3. Photocopy of certificate of eligibility/rating/license (if any);
- 4. Updated Service Record (if any);
- 5. Latest approved appointment (if any);
- 6. Approved performance rating in the last three (3) rating periods (if any);
- 7. Photocopy of Transcript of Records (if any);
- 8. Certificate of outstanding accomplishments (if any);
- Certificate of trainings attended (if any);
- 10. Any other relevant documents;
- 11. DepEd Baybay promotes equal employment opportunity and highly encourages all interested and qualified applicants regardless of age, gender, civil status, religion, disability, ethnicity,

political affiliation, including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities and expressions (SOGIE), to apply.

12. Applicants who submitted their application via email are requested to bring the hardcopies of their documents during the conduct of the open ranking.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JULIUS CESAR L. DE LA CERNA
Administrative Officer IV/HRMO
Diversion Road, Brgy. Gaas Baybay City, Leyte
baybaycitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.