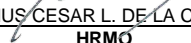


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


JULIUS CESAR L. DE LA CERNA
HRMO

Date: June 14, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Head Teacher II	OSEC-DECSB-HTEACH2-540020-2021	15	36619	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	HT for 1 year; or Teacher for 4 years	RA 1080 (Teacher)		Baybay National High School
2	School Principal II	OSEC-DECSB-SP2-540037-2020	20	57347	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	1 yr. as Principal	40 hours of relevant training	RA 1080 (Teacher)		Bitanluan National High School
3	School Principal II	OSEC-DECSB-SP2-540015-2016	20	57347	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	1 yr. as Principal	40 hours of relevant training	RA 1080 (Teacher)		Baybay City Senior High School
4	Master Teacher II (Academic Track)	OSEC-DECSB-MTCHR2-540065-2016	19	51357	Master's degree in relevant strand/subject	12 hours of training relevant to the subject area of specialization	5 years of relevant teaching/industry work experience	Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring. Applicants for a contractual position: None required. Practitioners (part-time only): None required		BABAY CITY SENIOR HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 24, 2023.

1. Letter of Intent;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Photocopy of certificate of eligibility/rating/license;
4. Updated Service Record;
5. Latest approved appointment (if any);
6. Approved performance rating in the last three (3) rating periods;
7. Certified true copy of Transcript of Records.
8. Certificate of outstanding accomplishments (if any);
9. Certificate of trainings attended (if any);

10. Any other relevant documents;

11. DepEd Baybay promotes equal employment opportunity and highly encourages all interested and qualified applicants regardless of age, gender, civil status, religion, disability, ethnicity, political affiliation, including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities and expressions (SOGIE), to apply.

12. Applicants who submitted their application via email are requested to bring the hardcopies of their documents during the conduct of the open ranking.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JULIUS CESAR L. DE LA CERNA

Administrative Officer IV/HRMO

Diversion Road, Brgy. Gaas Baybay City, Leyte

baybaycitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.