


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


JULIUS CESAR L. DE LA CERNA
HRMO

Date: November 11, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	DENTIST II	OSEC-DECSB-DENT2-540002-2018	17	41508	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080 (Dentist)		SCHOOL GOVERNANCE AND OPERATIONS DIVISION-BAYBAY CITY DIVISION
2	GUIDANCE COUNSELOR II	OSEC-DECSB-GUIDC2-540001-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		BABAY CITY DIVISION- SENIOR HIGH SCHOOL
3	GUIDANCE COUNSELOR II	OSEC-DECSB-GUIDC2-540002-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		BABAY CITY DIVISION- SENIOR HIGH SCHOOL
4	GUIDANCE COUNSELOR II	OSEC-DECSB-GUIDC2-540003-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		BABAY CITY DIVISION- SENIOR HIGH SCHOOL
5	GUIDANCE COUNSELOR II	OSEC-DECSB-GUIDC2-540004-2016	12	27608	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		BABAY CITY DIVISION- SENIOR HIGH SCHOOL
6	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-540037-2020	20	55799	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	1 yr. as Principal	40 hours of relevant training	RA 1080 (Teacher)		BITANHUAN NATIONAL HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 2, 2022.

1. Letter of Intent;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Photocopy of certificate of eligibility/rating/license;
4. Updated Service Record;
5. Latest approved appointment (if any);
6. Approved performance rating **in the last three (3) rating periods**;
7. Certified true copy of Transcript of Records.
8. Certificate of outstanding accomplishments (if any);
9. Certificate of trainings attended;
10. Any other relevant documents;
11. DepEd Baybay encourages interested and qualified applicants including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JULIUS CESAR L. DE LA CERNA
Administrative Officer IV/HRMO
Diversion Road, Brgy. Gaas Baybay City, Leyte
baybaycitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.