

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
JULIUS CESAR L. DE LA CERNA  
HRMO

Date: February 10, 2022

| No. | Position Title<br>(Parenthetical<br>Title, if applicable) | Plantilla Item No. | Salary/<br>Job/ Pay<br>Grade | Monthly<br>Salary | Qualification Standards   |                               |                     |                   |                               | Place of Assignment          |
|-----|---|--------------------|------------------------------|-------------------|---|-------------------------------|---------------------|-------------------|-------------------------------|------------------------------|
|     |   |                    |                              |                   | Education   | Training                      | Experience          | Eligibility       | Competency<br>(if applicable) |                              |
| 1   | School Principal II                                       | SP2-540197-2010    | 20                           | 55799             | Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management | 40 hours of relevant training | 1 year as Principal | RA 1080 (Teacher) |                               | Caridad National High School |

DepEd Baybay encourages interested and qualified applicants including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 20, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JULIUS CESAR L. DE LA CERNA**

Administrative Officer IV/HRMO

Diversion Road, Brgy. Gaas Baybay City, Leyte

[baybaycitydivision@yahoo.com](mailto:baybaycitydivision@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**