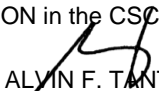


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
ALVIN F. TANTUAN  
**Administrative Officer V**

Date: September 14, 2023

No.	Position Title (Parenthetical Title, if	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	PRINCIPAL III	OSEC-DECSB-SP3-540004-2019	21	63997	BEED or Bachelor's degree plus 18 professional units in Education +6 units of Management	40 hrs relevant training	2 years as Principal	RA 1080 (TEACHER)/ PBET/LET		INSULAR
2	PRINCIPAL III	OSEC-DECSB-SP3-540046-2018	21	63997	BEED or Bachelor's degree plus 18 professional units in Education +6 units of Management	40 hrs relevant training	2 years as Principal	RA 1080 (TEACHER)/ PBET/LET		INSULAR
3	MASTER TEACHER I	OSEC-DECSB-MTCHR1-542648-1998	18	46725	BEED or Bachelor's degree plus 18 professional units in Education, and 18 units for a Master's degree in Education or its equivalent	None Required	3 yrs.relevant exp.	PBET/LET		DIVISION OF LEYTE
4	TEACHER III	OSEC-DECSB-TCH3-540204-2018	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE
5	TEACHER III	OSEC-DECSB-TCH3-540822-2012	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE

6	TEACHER II	OSEC-DECSB-TCH2-547034-1998	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE
7	TEACHER II	OSEC-DECSB-TCH2-546394-1998	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE
8	TEACHER I	OSEC-DECSB-TCH1-563460-1998	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
9	TEACHER I	OSEC-DECSB-TCH1-543551-2012	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET		DIVISION OF LEYTE
10	ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)	OSEC-DECSB-ADAS3-540110-2014	9	21211	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 24, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Original or properly authenticated copy of Certificate of eligibility/rating/license; and
4. Original or properly authenticated copy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promoted equal equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MARIZA S. MAGAN EdD, CESO V**

Schools Division Superintendent

Candahug, Palo, Leyte

[recruitment.leyte@deped.gov.ph](mailto:recruitment.leyte@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**