Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines **DEPARTMENT OF EDUCATION**

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the followin	g vacant positions, which are authorized to be filled, at the	he DEPARTMENT OF EDUCATION in the CSC website:

Administrative Officer \

Date: July 19, 2023

	Position Title	tical Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly	Qualification Standards					Place of
No.	(Parenthetical Title, if			Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
1	TEACHER III	OSEC-DECSB-TCH3- 540225-2013	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE
2	TEACHER III	OSEC-DECSB-TCH3- 544278-1998	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE
3	TEACHER II	OSEC-DECSB-TCH2- 540127-2015	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE
4	TEACHER II	OSEC-DECSB-TCH2- 540740-2009	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE
5	TEACHER II	OSEC-DECSB-TCH2- 540097-2011	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET		DIVISION OF LEYTE

6	TEACHER II	OSEC-DECSB-TCH2- 545466-1998	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
7	TEACHER I	OSEC-DECSB-TCH1- 561952-1998	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
8	TEACHER I	OSEC-DECSB-TCH1- 543290-2015	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
9	TEACHER I	OSEC-DECSB-TCH1- 543652-2012	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 29, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Original or properly authenticated copy of Certificate of eligibility/rating/license; and
- 4. Original or properly authenticated copy of Transcript of Records.
- 5. This Office highly encourages all interested and qualified applicants and promoted equal equal employment opportunity to all men and women at all levels of position withouth discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent
Candahug, Palo, Leyte
recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.