Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines **DEPARTMENT OF EDUCATION**

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC N	vebsite:
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Administrative Officer \

Date: May 16, 2023

	Position Title							Salary/			Qualifi	cation Standards			
No.	i (Parenmencai i	Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment						
1	MASTER TEACHER 2	OSEC-DECSB-MTCHR2- 540742-1998	19	51357	BEED or Bachelor's degree plus 18 professional units in Education, and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher 1 or 4 years as Teacher III	PBET/LET		DIVISION OF LEYTE					
2	MASTER TEACHER	OSEC-DECSB-MTCHR1- 542767-1998	18	46725	BEED or Bachelor's degree plus 18 professional units in Education, and 18 units for a Master's degree in Education or its equivalent	None Required	3 yrs.relevant exp.	PBET/LET		DIVISION OF LEYTE					
3	TEACHER III	OSEC-DECSB-TCH3- 541423-2011	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE					
4	TEACHER III	OSEC-DECSB-TCH3- 541356-2014	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE					

5	TEACHER III	OSEC-DECSB-TCH3- 540450-2010	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET	DIVISION OF LEYTE
6	TEACHER III	OSEC-DECSB-TCH3- 543714-1998	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET	DIVISION OF LEYTE
7	TEACHER II	OSEC-DECSB-TCH2- 540478-2009	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
8	TEACHER II	OSEC-DECSB-TCH2- 540197-2009	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
9	TEACHER II	OSEC-DECSB-TCH2- 540484-2009	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
10	TEACHER II	OSEC-DECSB-TCH2- 540268-2019	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
11	TEACHER II	OSEC-DECSB-TCH2- 540102-2000	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
12	TEACHER II	OSEC-DECSB-TCH2- 540060-2010	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
13	TEACHER I	OSEC-DECSB-TCH1- 540323-2007	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
14	TEACHER I	OSEC-DECSB-TCH1- 541733-2015	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE

15	TEACHER I	OSEC-DECSB-TCH1- 562820-1998	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
16	TEACHER I	OSEC-DECSB-TCH1- 543400-2015	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
17	TEACHER I	OSEC-DECSB-TCH1- 541420-2017	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
18	TEACHER I	OSEC-DECSB-TCH1- 543761-2012	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 26, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of Certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. This Office highly encourages all interested and qualified applicants and promoted equal equal employment opportunity to all men and women at all levels of position withouth discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIZA S. MAGAN EdD, CESO V
Schools Division Superintendent
Candahug, Palo, Leyte
recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.