CS Form No. 9 Revised 2018

## Republic of the Philippines **DEPARTMENT OF EDUCATION** Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:



## Administrative Officer IV/HRMO-II

Date:

February 23, 2024

	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/	Monthly	Qualification Standards					Place of
No.			Job/ Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1- 542567-1998	18	46725	BEED or Bachelor's degree plus 18 professional units in Education, and 18 units for a Master's degree in Education or its equivalent	None Required	3 yrs.relevant exp.	PBET/LET		DIVISION OF LEYTE
2	TEACHER III	OSEC-DECSB-TCH3-540934- 2011	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE
3	TEACHER III	OSEC-DECSB-TCH3-540151- 2004	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE
4	TEACHER III	OSEC-DECSB-TCH3-540811- 2012	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET		DIVISION OF LEYTE

5	TEACHER III	OSEC-DECSB-TCH3-543977- 1998	13	31320	BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	PBET/LET	DIVISION OF LEYTE
6	TEACHER II	OSEC-DECSB-TCH2-540189- 2011	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
7	TEACHER II	OSEC-DECSB-TCH2-540154- 2001	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
8	TEACHER II	OSEC-DECSB-TCH2-540059- 2018	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
9	TEACHER II	OSEC-DECSB-TCH2-546507- 1998	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
10	TEACHER II	OSEC-DECSB-TCH2-541405- 2016	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
11	TEACHER II	OSEC-DECSB-TCH2-541452- 2016	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
12	TEACHER II	OSEC-DECSB-TCH2-540239- 2018	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE

13	TEACHER II	OSEC-DECSB-TCH2-541419- 2016	12	29165	BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	PBET/LET	DIVISION OF LEYTE
14	TEACHER I	OSEC-DECSB-TCH1-542682- 2018	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
15	TEACHER I	OSEC-DECSB-TCH1-540237- 2017	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
16	TEACHER I	OSEC-DECSB-TCH1-541264- 2014	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
17	TEACHER I	OSEC-DECSB-TCH1-541619- 2015	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
18	TEACHER I	OSEC-DECSB-TCH1-564406- 1998	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
19	TEACHER I	OSEC-DECSB-TCH1-543733- 2012	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
20	TEACHER I	OSEC-DECSB-TCH1-541262- 2014	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE

21	TEACHER I	OSEC-DECSB-TCH1-543204- 2018	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
22	TEACHER I	OSEC-DECSB-TCH1-543051- 2018	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
23	TEACHER I	OSEC-DECSB-TCH1-542718- 2018	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE
24	TEACHER I	OSEC-DECSB-TCH1-541455- 2017	11	27000	BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	PBET/LET	DIVISION OF LEYTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 4, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

- 2. Performance rating in the last rating period (if applicable);
- 3. Original or properly authenticated copy of Certificate of eligibility/rating/license; and
- 4. Original or properly authenticated copy of Transcript of Records.

5. This Office highly encourages all interested and qualified applicants and promoted equal equal employment opportunity to all men and women at all levels of position withouth discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

## MARIZA S. MAGAN EdD, CESO V

Schools Division Superintendent Candahug, Palo, Leyte

recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.