



Request for Republication of Vacant Position

To: DIR. MA. NATIVIDAD L. COSTIBOLO

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Agriculture - Regional Field Office No. VIII in the CSC website:


SUSANA V. GALAPON
Administrative Officer V / Chief, HRMS

Date: October 1, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Job Description	Qualification Standards					Place of Assignment
						Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Farm Supervisor	OSEC-DAB- FASU-20- 2014	8	P 16,758.00	1) Assist the immediate supervisor in the planning and formulation of work programs and estimates for all on-station activities of the station; 2) Supervise the implementation of the approved farm activities of the station; 3) Provide technical assistance as maybe required; 4) prepare and submit reports as directed; 5) Perform other related functions as may be required by the immediate supervisor.	Completion of two years studies in College	4 hours of relevant training	1 year relevant experience	None Required	Preferably computer literate	Research Division (San Miguel Experiment Station)

Interested and qualified applicants, including Persons with Disability (PWDs), members of IP communities and those from any Sexual Orientation and Gender Identities (SOGI) are encouraged to signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 14, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

SUSANA V. GALAPON
Administrative Officer V / Chief, HRMS
Department of Agriculture - Regional
Field Office No. VIII, Kanhuraw Hill,
Tacloban City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

NON-SPECIFICATION OF THE POSITION APPLIED FOR (i.e., position name and item no.) OR APPLICATIONS SPECIFYING "APPLYING FOR ANY POSITION COMMENSURATE TO MY QUALIFICATIONS" SHALL AUTOMATICALLY BE DROPPED OUT.

MULTIPLE APPLICATIONS BY A SINGLE APPLICANT SHALL NOT BE TOLERATED. THE FILING DURING THE PENDENCY OF ANOTHER APPLICATION FOR A POSITION UNDER A NEW POSTING IS ALSO DEEMED A MULTIPLE APPLICATION, UNLESS THE APPLICANT RECALLS OR TERMINATES IN WRITING HIS/HER PRIORLY FILED APPLICATION.