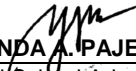


Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY in the CSC website:

  
**YOLANDA A. PAJENADO**  
Vocational School Administrator II  
Date: May 7, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse II	TESDAB-NURS2-540001-2022	16	39672	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	TESDA-Las Navas Agro-Industrial School (LNAIS)
2	Administrative Officer IV	TESDAB-ADOF4-151-2017	15	36619	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	TESDA-Las Navas Agro-Industrial School (LNAIS)
3	Administrative Assistant II (Clerk IV)	TESDAB-ADAS2-45-2017	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	TESDA-Las Navas Agro-Industrial School (LNAIS)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 17, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

"TESDA, as an Equal Opportunity agency, encourages a more diverse and inclusive workforce. Hence, applicants will not be discriminated on account of gender, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation, provided, however, that they meet the minimum requirements of the position to be filled".

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
**YOLANDA A. PAJENADO**

\_\_\_\_\_  
Vocational School Administrator II

\_\_\_\_\_  
Las Navas Agro-Industrial School

\_\_\_\_\_  
Las Navas, Northern Samar

\_\_\_\_\_  
[tesda.lnais@tesda.gov.ph](mailto:tesda.lnais@tesda.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**