

Republic of the Philippines  
**MINES AND GEOSCIENCES BUREAU**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MINES AND GEOSCIENCES BUREAU in the CSC website:

  
**REBECCA F. PRECIA**  
HRMO

Date: June 19, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer IV	MGBB-ENG4-24-1998	22	71511	Bachelor's Degree in Engineering Relevant to the Job	Sixteen (16) hours of Relevant Training	Three (3) years of Relevant Experience	RA 1080		Mines and Geosciences Bureau Regional Office No. VIII
2	Economist II	MGBB-ECO2-9-1998	15	36619	Bachelor's Degree Relevant to the Job	Four (4) hours of relevant training	One (1) year of Relevant Experience	Career Service Professional; 2nd Level Eligibility		Mines and Geosciences Bureau Regional Office No. VIII
3	Cartographer II	MGBB-CGR2-61-1998	8	19744	Completion of two (2) years studies in college or High School Graduate with relevant vocational/trade course	Four (4) hours of relevant training	One (1) year of Relevant Experience	CSC MC No. 10, S. 2013 Category II; Cartographer Eligibility		Mines and Geosciences Bureau Regional Office No. VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 03, 2023**:

1. Fully accomplished updated and under-oath Personal Data Sheet (CS Form No. 212, Revised 2017) with recent passport-sized picture which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records and Diploma;
5. Application Letter (specifying the position title and item number applied for);
6. Work Experience Sheet (Attachment to CS Form No. 212);
7. Copies of Certificates of Training program completed; and
8. Certificates of Employment from all previous employers/Certified copy of Service Record.
9. This Office highly encourages interested and qualified applicants including persons with disability (PWD), members of Indigenous communities, regardless of sexual orientation, gender identity expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ENGR. CARLOS A. TAYAG, CESE**  
Regional Director  
Mines and Geosciences Bureau, Regional Office No. VIII  
Candahug, Palo, Leyte  
region8@mgb.gov.ph

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**