

Republic of the Philippines
NATIONAL CONCILIATION AND MEDIATION BOARD
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL CONCILIATION AND MEDIATION BOARD in the CSC website:


HACELFEO T. CUARES
Regional Branch Director

Date: August 15, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Senior Labor Employment Officer	NCMB-SRLLI	19	51,357.00	Bachelor's Degree	8 Hours relevant training	2 years relevant experience	Career Service (Professional) Second level eligibility	Tacoloban City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 29, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Copies of Certificates of relevant training.
6. The Agency encourages interested applicants, including Persons With Disability (PWD) and members of the Indigenous Communities irrespective of sexual orientation and gender identity to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DIR. HACELFEO T. CUARES
Regional Branch Director
National Conciliation and Mediation Board
Regional Conciliation and Mediation Branch VIII
Tacoloban City
rcomb8@ncmb.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.