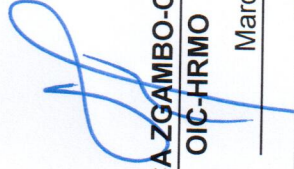


Republic of the Philippines
CGO ORMOC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO ORMOC in the CSC website:


FARICA ZGAMBO-CUTAS
OIC-HRMO


Date: March 10, 2023

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|--------------------|------------------------|----------------|--|-------------------------------|--------------------------------|--------------------|----------------------------|----------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Public Utilities Regulation Officer I | 733 | 11 | 27,000 | Bachelor's Degree | None Required | None Required | CS Professional | n/a | ORWASA |
| 2 | Assistant City Legal Officer | 305 | 23 | 80,003 | Bachelor of Laws | 16 hours of relevant training | 3 years of relevant experience | RA 1080 - Lawyer | n/a | City Legal Office |
| 3 | Sports Development Officer III | 86 | 18 | 46,725 | Bachelor's Degree | 8 hours of relevant training | 2 years of relevant experience | CS Professional | n/a | Ormoc City Sports Office |
| 4 | Museum Researcher II | 770 | 14 | 33,843 | Bachelor's Degree | 4 hours of relevant training | 1 year of relevant experience | CS Professional | n/a | Ormoc City Tourism Office |
| 5 | Senior Tourism Operations Officer | 769 | 18 | 46,725 | Bachelor's Degree relevant to the job | 8 hours of relevant training | 2 years of relevant experience | CS Professional | n/a | Ormoc City Tourism Office |
| 6 | Market Supervisor IV | 684 | 22 | 71,511 | Bachelor's Degree | 16 hours of relevant training | 3 years of relevant experience | CS Professional | n/a | Public Market Office |
| 7 | Transportation Regulation Officer II (City Supervising Dispatcher) | 707 | 15 | 36,619 | Bachelor's Degree relevant to the job | 4 hours of relevant training | 1 year of relevant experience | CS Professional | n/a | Terminal Management Office |
| 8 | Revenue Collection Clerk I | 189 | 5 | 16,543 | Completion of 2 years studies in college | None Required | None Required | CS Subprofessional | n/a | Office of City Treasurer |
| 9 | Revenue Collection Clerk I | 190 | 5 | 16,543 | Completion of 2 years studies in college | None Required | None Required | CS Subprofessional | n/a | Office of City Treasurer |
| 10 | Revenue Collection Clerk II | 166 | 7 | 18,620 | Completion of 2 years studies in college | None Required | None Required | CS Subprofessional | n/a | Office of City Treasurer |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 9, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



FARICA ZGAMBO-CUTAS
OIC-HRMO
2nd Flr., New Ormoc City Hall Building, Ormoc City
lguormocapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.