

Republic of the Philippines
CGO ORMOC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO ORMOC in the CSC website:

FARICA ZGAMBO-CUTAS
OIC-HRMO

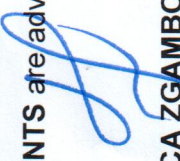
Date: 7-Nov-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Heavy Equipment Operator I	619	4	14993	High School Graduate	None Required	None Required	Heavy Equipment Operator (MC 11, s. 96 - Cat. I)	N/A	City Engineering Office
2	Heavy Equipment Operator I	621	4	14993	High School Graduate	None Required	None Required	Heavy Equipment Operator (<C 11, s. 1996 Cat. I)	N/A	City Engineering Office
3	Heavy Equipment Operator I	622	4	14993	High School Graduate	None Required	None Required	Heavy Equipment Operator (<C 11, s. 1996 Cat. I)	N/A	City Engineering Office
4	Administrative Officer IV	584	15	35097	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS Professional	N/A	City Engineering Office
5	Engineer II	582	16	38150	Bachelor's Degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080 - Engineer	N/A	City Engineering Office
6	Engineer II	601	16	38150	Bachelor's Degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080 - Engineer	N/A	City Engineering Office
7	Engineer III	575	19	49835	Bachelor's Degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080 - Engineer	N/A	City Engineering Office
8	Engineer IV	604	22	69963	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of relevant experience	RA 1080 - Engineer	N/A	City Engineering Office
9	City Government Assistant Department Head I (Assistant City Engineer)	568	23	78455	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of relevant experience	RA 1080 - Engineer	N/A	City Engineering Office
10	Administrative Aide III (Driver I)	627	3	14125	Elementary School Graduate	None Required	None Required	Driver's License (MC 11, s. 96 - Cat II)	N/A	City Engineering Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Dec 7, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


FARICA ZGAMBO-CUTAS
OIC-HRMO
2nd Flr., New Ormoc City Hall Building, Ormoc City
jguormocapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.