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FO must be in MS Excel format

Republic of the Philippines  
**CGO ORMOC**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO ORMOC in the CSC website:

**FARICA ZGAMBO-CUTAS, JD**  
**OIC-HRMO**

Date: February 7, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Administrative Officer II (Administrative Officer I)	380	11	27,000	Bachelor's Degree	None Required	None Required	CS Professional	n/a	City Health Department
2	Pharmacist I	382	11	27,000	Bachelor's Degree in Pharmacy	None Required	None Required	RA 1080 - Pharmacist	n/a	City Health Department
3	Medical Officer III	413	21	63,997	Doctor of Medicine	None Required	None Required	RA 1080 - Physician	n/a	City Health Department
4	Medical Officer III	415	21	63,997	Doctor of Medicine	None Required	None Required	RA 1080 - Physician	n/a	City Health Department
5	Medical Officer III	418	21	63,997	Doctor of Medicine	None Required	None Required	RA 1080 - Physician	n/a	City Health Department
6	Nurse I	444	15	36,619	Bachelor's Degree in Nursing	None Required	None Required	RA 1080 - Nurse	n/a	City Health Department
7	Sanitation Inspector I	500	6	17,553	Completion of two years studies in College	None Required	None Required	Career Service Subprofessional	n/a	City Health Department
8	Meter Reader II	737	6	17,553	High School Graduate	None Required	None Required	None Required (MC 11, s. 1996 - Cat. III)	n/a	ORWASA

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 29, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **In the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities; and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**FARICA ZGAMBO-CUTAS, JD**

OIC-HRMO

2nd Flr., New Ormoc City Hall Building, Ormoc City

[iguormocapplications@gmail.com](mailto:iguormocapplications@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**