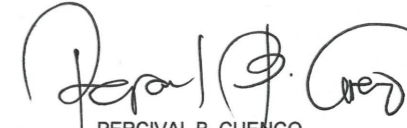


Republic of the Philippines  
**CGO CATBALOGAN, SAMAR (WESTERN)**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO CATBALOGAN, SAMAR (WESTERN) in the CSC website:

  
PERCIVAL B. CUENCO  
HRMO

Date: November 25, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE VI (UTILITY FOREMAN)	11	6	16033	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat III)	Must possess labor and utility work skills	Office of the City Mayor
2	INSTRUCTOR I	504	12	26228	Master's degree in the area of specialization or its allied/related fields	None required	None required	PBET/Teacher/RA 1080		Office of the Catbalogan City Community College
3	INSTRUCTOR I	505	12	26228	Master's degree in the area of specialization or its allied/related fields	None required	None required	PBET/Teacher/RA 1080		Office of the Catbalogan City Community College

Interested and qualified applicants should signify their interest in writing attach the following documents to the application letter not later than **December 10, 2022.**

1. Fully accomplished and notarized Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last two (2) rating periods** (for promotion and transfer);
3. Photocopy of certificate of eligibility/rating/license; if required, and
4. Photocopy of Transcript of Records/School Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation gender identity and expression (SOGIE). PWD applicants must inform the City Human Resource Management Office on what assistance they need during the interview and other recruitment and selection process.
6. \* Including the requirements of Filipino Citizenship, of good moral character and a resident of the Local Government unit concerned as provided for in the 1991 Local Government Code.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**HON. DEXTER M. UY**

City Mayor

CITY HALL BUILDING RIZAL AVENUE, CATBALOGAN CITY

[catbalogancity\\_2007@yahoo.com](mailto:catbalogancity_2007@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**