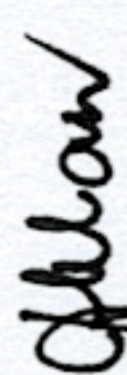


Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG
 Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC Website.


FLORANTE N. AQUINO
 OIC- CHRM Officer

September 14, 2021

Parentetical Title, if applicable	Position Title	Plantilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
ADMINISTRATIVE OFFICER V (Records Officer III)		200	18	42,159.00	Bachelor's Degree	8 hours relevant training	2 years relevant experience	CS Prof./ Second Level	City Mayor's Office
REVENUE COLLECTION CLERK I		84	5	14,641.00	Completion of 2 years studies in college	None Required	None Required	CS SubProf./ First Level	City Treasurer's Office
ADMINISTRATIVE ASSISTANT II (Clerk IV)		6-E	8	17,505.00	Completion of 2 years studies in college	4 hours relevant training	1 year relevant experience	CS SubProf./ First Level	Economic Enterprise Devt. & Mgt. Office
*****NOTHING FOLLOWS*****									

encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation and sexual/gender orientation. Interesse and qualified applicants should signify their interest in writing. in the following to the application letter and send to the address below not later than September 20, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 121, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last 2 rating period (if applicable).
3. Photocopy of certificate of eligibility/ rating/ license.

QUALIFIED APPLICANTS are advised to hand-in or send through courier/ email their application to:

DIEGO P. RIVERA
 City Mayor

Thru:

FLORANTE N. AQUINO
 OIC- CHRM Officer