

Republic of the Philippines  
**CGO CALBAYOG**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO CALBAYOG in the CSC website:

  
FLORANTE N. AQUINO  
HRMO

Date: February 9, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LOCAL ASSESSMENT OPERATIONS OFFICER IV	655	22	68867	Bachelor's Degree	16 hours relevant training	3 years relevant experience	RA 1080 Real State Service (Real State Appraiser)		City Assessor's Office
2	LOCAL ASSESSMENT OPERATIONS OFFICER III	660	18	42159	Bachelor's Degree	8 hours relevant training	2 years relevant experience	RA 1080 Real State Service (Real State Appraiser)		City Assessor's Office
3	PLANNING OFFICER II	391	15	32053	Bachelor's Degree relevant to the job	4 hours relevant training	1 year relevant experience	CS Prof./ Second Level		City Planning & Devt. Office

We encourage diverse applicants regardless of age, religion, disability, political affiliation and sexual/gender orientation. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 24, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**DIEGO P. RIVERA**  
City Mayor  
City Hall, Brgy. Central, J.D. Avelino St., Calbayog Cit  
[calbayogchrmo@yahoo.com](mailto:calbayogchrmo@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**