

Republic of the Philippines
CGO BAYBAY, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO BAYBAY, LEYTE in the CSC website:

MARIANITO E. GORGONIO
HRMO

Date: September 30, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE ASSISTANT I (Bookbinder III)	987	7	17,179	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)		City Mayor's Office
2	ADMINISTRATIVE AIDE V (Process Server)	988, 989	5	15,275	High School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)		Human Resource Management Office
3	COMPUTER OPERATOR IV	990	14	30,799	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	16 hours of relevant training	3 years of relevant experience	CS (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility		Human Resource Management Office
4	LOCAL DISASTER RISK REDUCTION MNGT. ASSISTANT	991, 992	8	18,251	Completion of two years in College	4 hours of relevant training	1 year of relevant experience on DRRM	CS (Subprofessional) First Level Eligibility		LOCAL DISASTER RISK REDUCTION MNGT. OFFICE
5	LOCAL DISASTER RISK REDUCTION MNGT. OFFICER I	993	11	23,877	Bachelor's degree	None required	None required	CS (Professional) Second Level Eligibility		LOCAL DISASTER RISK REDUCTION MNGT. OFFICE

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3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOSE CARLOS L. CARI

City Mayor

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6	ENGINEER I	994, 995	12	26,052	Bachelor's degree in Engineering relevant to the Job	None required	None required	RA 1080		City Planning & Development Office
7	FARM FOREMAN	996, 997, 998, 999	6	16,200	High School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)		City Agriculture's Office
8	FARM SUPERVISOR	1000, 1001, 1002, 1003	8	18,251	High School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 11, s. 96 - Cat. III)		City Agriculture's Office
9	ARCHITECT I	1004	12	26,052	Bachelor's degree in Architecture	None required	None required	RA 1080		City Engineer's Office
10	ENGINEER I	1005, 1006, 1007	12	26,052	Bachelor's degree in Engineering relevant to the Job	None required	None required	RA 1080		City Engineer's Office

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11	ADMINISTRATIVE OFFICER V	1008	18	43,681	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	CS (Professional) Second Level Eligibility		City Engineer's Office
12	ADMINISTRATIVE ASSISTANT I (Computer Operator I)	1009	7	17,179	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	CS (Subprofessional) Data Encoder (MC 11 s. 96 - Cat. I) First Level Eligibility		City Engineer's Office
13	ADMINISTRATIVE AIDE V (Carpenter II)	1010, 1011	5	15,275	Elementary School Graduate	None required	None required	Carpenter (MC 11, 96 - Cat. I)		City Engineer's Office
14	ADMINISTRATIVE AIDE III (Carpenter I)	1012, 1013	3	13,572	Elementary School Graduate	None required	None required	Carpenter (MC 11, 96 - Cat. I)		City Engineer's Office
15	ADMINISTRATIVE AIDE IV (Electrician I)	1014, 1015	4	14,400	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Electrician (Building Wiring)(-250 volts) MC 11, s. 96 - Cat. I)		City Engineer's Office

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16	ADMINISTRATIVE AIDE IV (Mechanic I)	1016, 1017	4	14,400	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Mechanic (Mc 11, s. 96 - Cat. I)		City Engineer's Office
17	ADMINISTRATIVE AIDE III (Plumber I)	1018, 1019, 1020	3	13,572	Elementary School Graduate	None required	None required	Pipefitter or Plumber (MC 11, s. 96 - Cat. I)		City Engineer's Office
18	WELDER I	1021, 1022, 1023	4	14,400	Elementary School Graduate	None required	None required	Welder (MC 11, s. 96 - Cat. I)		City Engineer's Office
19	ADMINISTRATIVE AIDE III (Mason I)	1024, 1025, 1026	3	13,572	Elementary School Graduate	None required	None required	Mason (MC 11, s. 96 - Cat. I)		City Engineer's Office
20	ADMINISTRATIVE AIDE IV (Driver II)	1027, 1028, 1029	4	14,400	Elementary School Graduate	None required	None required	Driver License (MC 11, s. 96 - Cat. II)		City Engineer's Office

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21	HEAVY EQUIPMENT OPERATOR I	1030, 1031, 1032	4	14,400	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (Mc 11, s. 96 - Cat. I)		City Engineer's Office
22	ADMINISTRATIVE AIDE I (Utility Worker I)	1033, 1034, 1035, 1036, 1037	1	12,034	Must be able to read and write	None required	None required	None Required (MC 11, s. 96 - Cat. III)		City Engineer's Office

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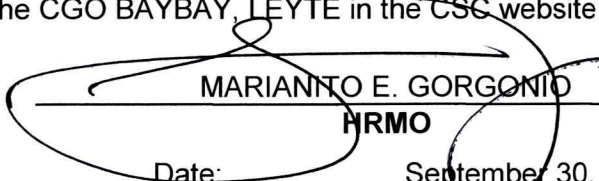
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23	MIDWIFE I	1038	9	19,552	BS in Midwifery or Graduate of Midwifery	With Basic Emergency Obstetric and Essential Newborn Care (BEMONC) Skills Training Course in pursuant to DOH-DM No. 2009-0110	None required	RA 1080		City Health Office

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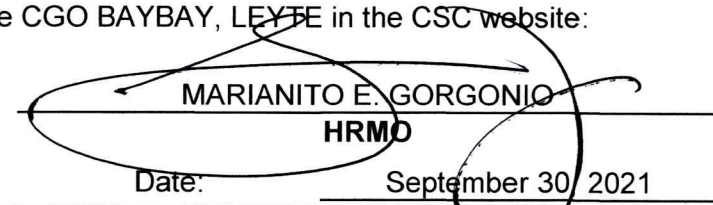
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24	MIDWIFE II	1039	11	23,877	BS in Midwifery	24 hours of relevant training on Infection Control/Basic Life Support/Occupational Hazards & Safety Standard Practices With Basic Emergency Obstetric and Essential Newborn Care (BEMONC) Skills Training Course in pursuant to DOH-DM No. 2009-0110	1 year of experience	RA 1080		City Health Office

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25	PHARMACIST II	1040	15	33,575	Bachelor's degree in Pharmacy	None required	None required	RA 1080		City Health Office
26	RADIOLOGIC TECHNOLOGIST II	1041	15	33,575	Bachelor's degree in Radiologic Technology	4 hours of relevant training	1 year experience as a Radiologic Technologist	RA 1080		City Health Office
27	MEDICAL TECHNOLOGIST II	1042	15	33,575	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA 1080		City Health Office

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