

Republic of the Philippines
CGO BAYBAY, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO BAYBAY, LEYTE in the CSC website:

MARIANITOE GORGONIO

HRMO

Date:

March 26, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	HEAVY EQUIPMENT OPERATOR II	884	6	17553	High School Graduate or Completion of relevant vocational/ trade course	None required	None required	None required	Heavy Equipment Operator (MC 11, s.96 - Cat. I)	City Engineer's Office
2	HEAVY EQUIPMENT OPERATOR I	1030	4	15586	High School Graduate or Completion of relevant vocational/ trade course	None required	None required	None required	Heavy Equipment Operator (MC 11, s.96 - Cat. I)	City Engineer's Office
3	HEAVY EQUIPMENT OPERATOR I	1032	4	15586	High School Graduate or Completion of relevant vocational/ trade course	None required	None required	None required	Heavy Equipment Operator (MC 11, s.96 - Cat. I)	City Engineer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 9, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOSE CARLOS L. CARI

City Mayor

City of Baybay, Diversion Road Brgy. Gaas, Baybay City

bhrrmopeso@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.