


Republic of the Philippines
COOPERATIVE DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Cooperative Development Authority in the CSC website:



ARMONIO P. PAA

(Head of Agency)

Date: September 27, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Senior Cooperatives Development Specialist	CDA-OEOB-SRCDS-6-2018	18	38,085.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ Second Level Eligibility		Credit Surety Fund Department / Tacloban Extension Office
2	Cooperative Development Specialist II	CDA-OEOB-CODES2-22-2018	15	29,010.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional/ Second Level Eligibility		Credit Surety Fund Department / Tacloban Extension Office
3	Cooperative Development Specialist I	CDA-OEOB-CODES1-26-2018	11	20,179.00	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/ Second Level Eligibility		Credit Surety Fund Department / Tacloban Extension Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 12, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARMONIO P. PAA

Regional Director

Cooperative Development Authority

New Bus Terminal Compound, Brgy. 91 Abucay

Tacloban City

cda_tacloban@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.