

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

[Signature]
MARIA ANGELA B. ANTONIO
HRMO
Date: 25-Aug-23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB-TCH1-541426-2016	11	27,000.00	<p>ACADEMIC TRACK AND CORE SUBJECTS Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in relevant strand/ subject</p> <p>ARTS & DESIGN TRACK Bachelor's degree majoring in field(s) under the Track; or any Bachelor's degree plus at least 15 units of specialization in the relevant subject</p> <p>TECHNICAL-VOCATIONAL LIVELIHOOD (TVL) TRACK Bachelor's degree holder; or completion of technical-vocational course(s) in the area of specialization</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS None required</p> <p>ARTS & DESIGN TRACK None required</p> <p>TECHNICAL-VOCATIONAL LIVELIHOOD (TVL) TRACK At least NC II *Appropriate to the specialization</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS None required</p> <p>ARTS & DESIGN TRACK None required</p> <p>TECHNICAL-VOCATIONAL LIVELIHOOD (TVL) TRACK None</p>	<p>ACADEMIC TRACK AND CORE SUBJECTS Regular applicants for a permanent position: RA 1080 (Teacher); if not, they must pass the LET within five (5) years of hiring • Regular applicants for a contractual position: None required • Practitioners (parttime only): None required</p> <p>ARTS & DESIGN TRACK Regular applicants for a permanent position: RA 1080 (Teacher); if not, they must pass the LET within five (5) years of hiring • Regular applicants for a contractual position: None required • Practitioners (parttime only): None required</p>	<p>Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication; Written Communication; Computer/ICT Skills</p>	Schools Division of Calbayog City - Senior High
2	Admin. Aide VI	OSEC-DECSB-ADA6-540063-2004	6	17,553.00	Completion of two (2) years studies in college	Four (4) hrs. of relevant training	one (1) year of relevant experience	Career Service Subprofessional/1st level eligibility	<p>Self-management; Professionalism and Ethics; Result Focus; Teamwork; Service Orientation; Innovation; Oral Communication; Written Communication; Computer/ICT Skills</p>	Schools Division of Calbayog City - Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 4, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Omnibus Certification of Authenticity;
4. Photocopy of trainings attended; Certificates of Awards/Recognition received;
5. Certificate of Employment with period and Actual Duties & Function and other applicable documents for ranking;
6. Photocopy of certificate of eligibility/rating/license; and
7. Photocopy of Transcript of Records.

8. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MOISES D. LABIAN, JR PhD, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent
Brgy. Hamorawon, Calbayog City
c/o MARIA ANGELA B. ANTONIO
Administrative Officer IV
depedcalbayogdivision@yahoo.com