

Republic of the Philippines  
**ABUYOG WATER DISTRICT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ABUYOG WATER DISTRICT in the CSC website:

*Joy*  
JENNY VIEL J. MAZO

HRMO-Designate

Date: *Joy* May 02, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	CASHIER D	4	10	19233	Bachelor's Degree	8 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Abuyog, Leyte Poblacion

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 12, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

*Joy*  
**JENNY VIEL J. MAZO**

Administration Service Assistant A

La Revolucion St. Brgy. Can-uguib, Abuyog Leyte

[abuyogwaterdistrict.gov.ph121@yahoo.com](mailto:abuyogwaterdistrict.gov.ph121@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**